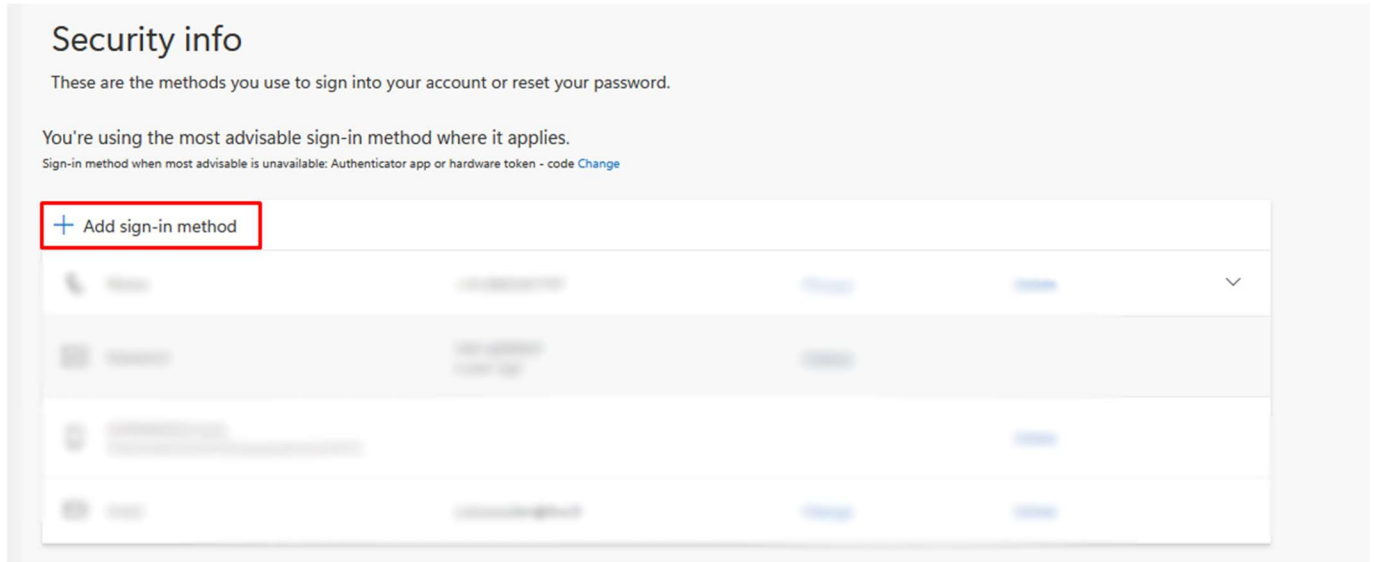
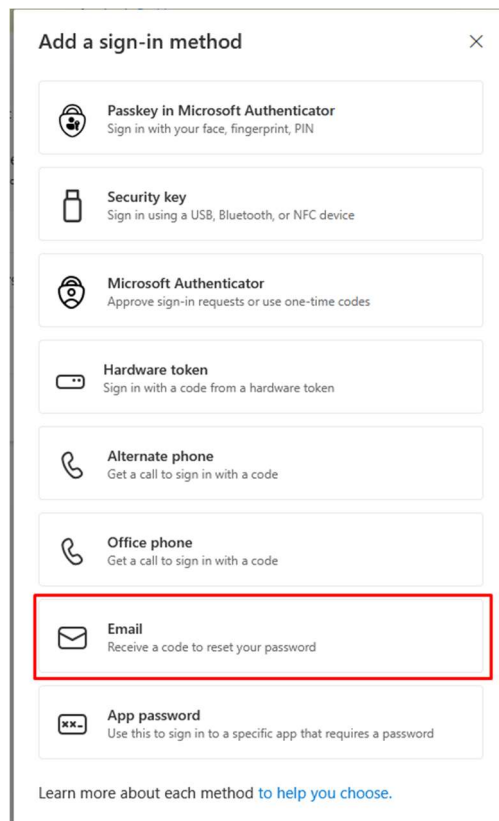




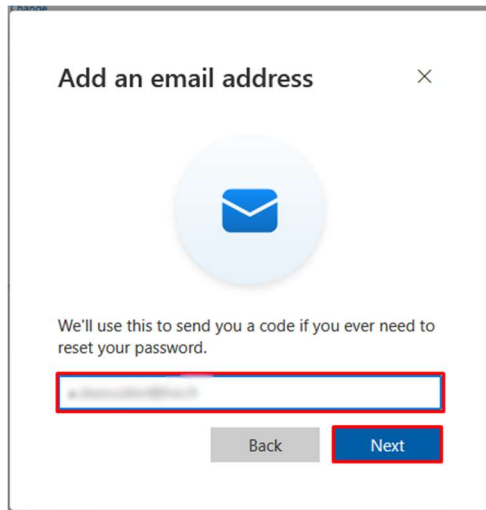
1 – Go to <https://mysignins.microsoft.com/security-info> then click on 'Add sign-in method':



2 - Click on 'Email'

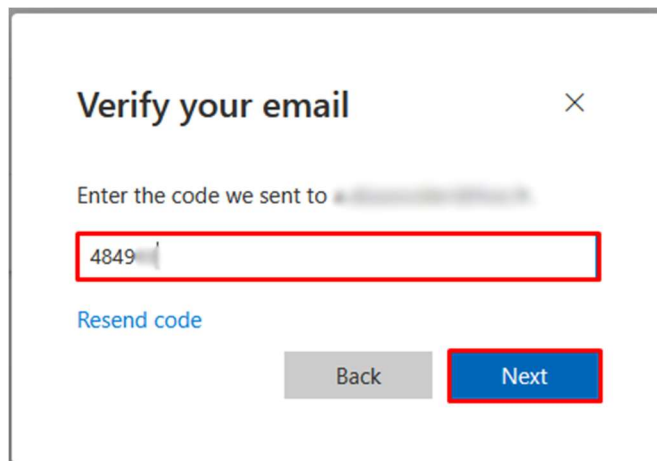


3 - Enter your personal email address, then confirm by clicking 'Next'.



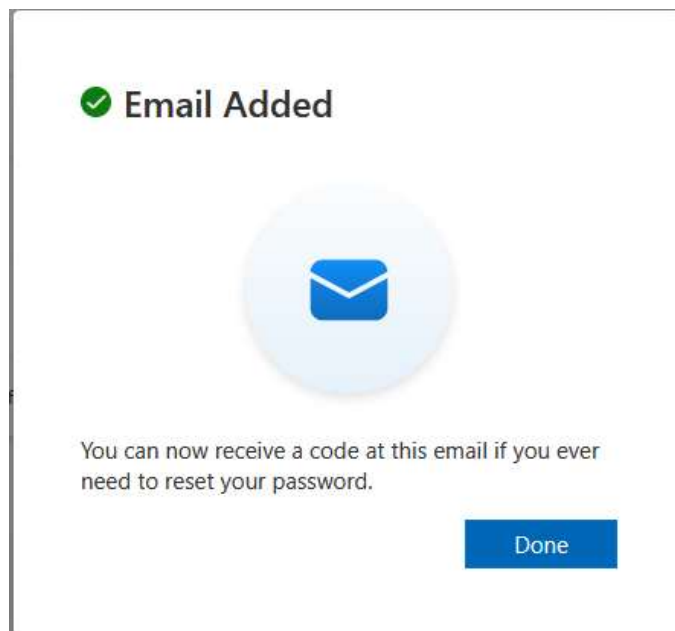
A dialog box titled "Add an email address" with a close button (X) in the top right corner. It features a large blue envelope icon in the center. Below the icon, the text reads: "We'll use this to send you a code if you ever need to reset your password." There is a text input field containing a blurred email address, which is highlighted with a red rectangular border. At the bottom, there are two buttons: a grey "Back" button and a blue "Next" button, with the "Next" button also highlighted by a red rectangular border.

4 - Enter the code you received in your personal email, then confirm by clicking 'Next'.



A dialog box titled "Verify your email" with a close button (X) in the top right corner. It contains the text "Enter the code we sent to" followed by a blurred email address. Below this is a text input field containing the code "4849", which is highlighted with a red rectangular border. Underneath the input field is a blue link that says "Resend code". At the bottom, there are two buttons: a grey "Back" button and a blue "Next" button, with the "Next" button highlighted by a red rectangular border.

5 - A confirmation message will appear. You can finish by clicking 'Done'.



A confirmation screen with a green checkmark icon and the text "Email Added" at the top. In the center is a large blue envelope icon. Below the icon, the text reads: "You can now receive a code at this email if you ever need to reset your password." At the bottom right, there is a blue button labeled "Done".